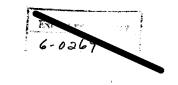
## Approved For Release 2001A18107 LON-RUM28-04718A001000160018-6



SEP 17 1954

MEMORANDUM FOR: Deputy Director (Administration)

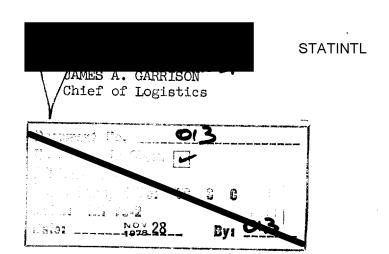
FROM

: Chief of Logistics

SUBJECT

: Agency Telephone Facilities

- 1. At the present time there are approximately 304 telephone lines available on the Agency switchboard. However, in order to provide for orderly disconnect and refer system, it is required that not less than 75 lines remain unassigned which leaves 229 lines available for assignment.
- 2. Furthermore, the relocation of organizational units and the acquisition of additional space will require the assignment of a considerable number of additional lines. It is, therefore, proposed that an immediate survey of working lines be made in an attempt to recover those lines that are not being fully utilized.
- 3. In this connection, there is attached a memorandum which is proposed to be sent to Agency officials alerting them of the shortage and of the survey which, upon approval, will be made by members of the Telephone Section.



Attachment - 1

## Approved For Release 2001/08/07 : CIA-RDP78-04718A001000160018-6 $\overline{MISSING~PAGE}$

ORIGINAL DOCUMENT MISSING PAGE(S):

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